

BUFFALO WATER BOARD MINUTES
December 10, 2014

MEMBERS PRESENT:

Oluwole A. McFoy
Gerald Kelly
Michael Finn
William Sunderlin

OTHERS PRESENT:

Peter Merlo
Stephen Waldvogel
Jack McMahon
Tim Cupo
Ryan Stotz
Charles Martorana
Jason Shell
Michael Wolasz, Jr.
Frank Sparacino
Daniel Gorka
William Ferguson
Bryan Smith
Frank Mangione

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the agenda. Seconded by Mr. Finn. Approved.

Motion by Mr. Finn to approve the minutes of the November 12, 2014 meeting. Seconded by Mr. Sunderlin. Approved.

2. Mr. Shell provided a report on the following matters concerning Staff:
 - Salary Ordinance Amendment is being developed to fill various vacancies.
 - Creating an electrician position
 - Vacancies:
 - a) Clerk is currently a temporary position, it may become a permanent Account Clerk Typist (ACT) position.
 - b) Filter Plant Operator (FPO), Assistant Filtration Plant Operator (AFPO), Operator, Plant Supervisor (list of candidates being developed following examination).
 - c) Heavy Equipment Operator (HEO) (Personnel Requisition)
 - d) Chief Dispatcher
 - e) Account Clerk Typist (ACT)
 - f) Steamfitter (electrician necessary for succession training)
 - g) General Mechanic (candidate list established).
3. Mr. Ferguson presented the Draft Financial Statements for fiscal year ending June 30, 2014, including final audited information:
 - The change in net position has increased by \$7.2 million from \$39 million prior year to \$46 million as of June 30, 2014.

- Mr. Ferguson proposed to post the information from the Draft Financials in the State PARIS reporting system by December 31, 2014.

Motion by Mr. Kelly to accept and approve the Draft Financial Statements, as presented, subject to with further review and ratification by the Board at its next meeting. Seconded by Mr. Finn. Approved.

4. The Board reviewed the letter by CRA Infrastructure & Engineering, Inc. dated December 2, 2014 regarding the Annual Adjustment to Veolia's Management Fee pursuant to the terms of the Management Agreement. A copy of the letter is attached to these minutes.

Motion by Mr. Sunderlin to Receive and File the letter with the final adjustment being \$98,677.58. Seconded by Mr. Finn.

5. Motion by Mr. Kelly to Receive and File Destro & Brothers invoices for the North and South Emergency Sidewalk and Approach Restoration projects. Seconded by Mr. Finn.
6. Veolia Invoices: CRA reported that it reviewed invoices submitted by Veolia, as summarized in the attached spread sheet, and recommended payment to Veolia as follows:
 - a) Motion by Mr. Finn to approve payment of \$220,222.65 for services by DV Brown for supplemental labor for water distribution services while staffing was reduced. Seconded by Mr. Kelly. Approved.
 - b) Motion by Mr. Finn to approve increasing prior approval for services by Biotrax from \$1,320.00 to \$1,666.50 for sample collection services. Seconded by Mr. Sunderlin. Approved.
 - c) Motion by Mr. Sunderlin to approve payment of \$34,592.67 for services by Test America. Seconded by Mr. Finn. Approved.
 - d) Motion by Mr. Finn to approve payment of \$262,350.00 for services by Savarino for solids handling/centrifuge services. Seconded by Mr. Sunderlin. Approved.
 - e) Motion by Mr. Finn to approve payment of \$19,055.37 for services by Visone Construction for emergency repair services. Seconded by Mr. Sunderlin. Approved.

In Agenda Items 7. through 9., Veolia has proposed to engage additional contractors as follows:

7. Sample Collection –Veolia seeking authorization to under take new work with Test America for sample collection at 71 collection points to be done weekly.

Motion by Mr. Finn to authorize Veolia to provide services with Test America for sample collection, not to exceed \$80,000 inclusive of Veolia management fee. Seconded by Mr. Sunderlin. Approved.

8. Snow Removal – Veolia sent out 24 bid requests, only 4 formal responses were received. This new work is for six remote Water Board Properties (excluding Massachusetts Avenue and Col. Ward Treatment Plant). Motion by Mr. Sunderlin to approve Veolia’s new work as additional services not to exceed \$37,924.35, inclusive of Veolia management fee. Seconded by Mr. Finn. Approved.
9. Emergency Distribution Contractors List – Veolia sent out a bid request to a number of contractors to perform emergency distribution services work. Veolia is seeking authorization to contract with the three low bidders as new work as distribution services are required. Motion by Mr. Kelly to authorize Veolia to provide services for the Board from Kimil, Pinto and Visone Construction companies. Seconded by Mr. Finn. Approved.
- 9a. Fluoride / Chlorine Scrubber – Motion by Mr. Kelly to approve Capital Improvement Plan (CIP) to include Fluoride and Chlorine Scrubber improvements for a total of \$1,500,000.00. Seconded by Mr. Finn. Approved.
- 9b. Sale of Scrap – Motion by Mr. Finn to authorize City of Buffalo Division of Purchasing to proceed with sale of scrap materials for best price available. Seconded by Mr. Sunderlin. Approved.
- 9c. Potential Auction Items – City Division of Purchasing will investigate possible auction of 2 “Low Boy” trailers, with proceeds to stay in Board’s vehicle fund – (tabled)
10. Massachusetts Avenue Signage – Veolia has issued bids for improvements and bids are due 12/18/14.
11. Monthly report from CRA Infrastructure & Engineering, Inc.
 - Oil test results back for transformer – put in service in 1956 – one transformer needs additional testing – CRA will submit memo reviewing data.
 - Pre – construction meeting was held for netting contractor – net is on order.
12. Monthly report form Veolia
 - Customer service is improving significantly.
 - Collection performance ahead of schedule.

Meeting adjourned. Next meeting scheduled January 14, 2015 at 8:00 AM in 502 City Hall.