

BUFFALO WATER BOARD MINUTES
August 14, 2013

MEMBERS PRESENT:

Oluwole A. McFoy
Gerald Kelly
Michael Finn
William Sunderlin

OTHERS PRESENT

Peter Merlo
Stephen Waldvogel
Jack McMahon
Tim Cupo
Ryan Stotz
Charles Martorana
Bryan Smith
Stephanie Lamarque
Anne Forti-Sciarrino
Patrick Martin
Lisa Foti
Farzin Kiani

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the revised agenda. Seconded by Mr. Finn. Approved without objection.
2. Motion by Mr. Finn to approve the minutes of the July 10, 2013 meeting (following the addition of the words “Annual Meeting” in the title). Seconded by Mr. Sunderlin. Approved without objection.
3. Veolia presented discussion regarding the following water accounts:
 - Madonna of the Streets (St Luke’s Mission) – Veolia presented history of payments and outstanding charges, interest and commissions for two accounts. Due to discovery of defective meters, Veolia recommended adjustment of outstanding interest and commissions. Meters have been replaced. Motion by Mr. Kelly to partially abate interest and commissions. Seconded by Mr. Sunderlin. Approved without objection.
 - Towne Gardens - Veolia presented history of account payments and outstanding charges, interest and commissions for several accounts. Due to discovery of defective meters, Veolia recommended adjustment of outstanding interest and commissions. Meters have been replaced. Customer has also requested a payment plan to pay outstanding charges and interest in arrears over 24 monthly payments with a balloon payment at the end of two years pursuant to a written payment agreement. In addition, customer will pay all charges for future or on-going water service on timely basis as invoices are issued. Motion by Mr. Kelly to partially abate interest and commissions and to authorize terms of payment plan. Seconded by Mr. Finn. Approved without objection.
4. Veolia discussed revisions made to the Customer Satisfaction Survey based on comments received. Motion by Mr. Sunderlin to approve the mailing of the

survey pending review and approval from the Commissioner of Public Works. Seconded by Mr. Finn. Approved without objection.

5. Water Department Staffing was discussed with the Board. The updated spreadsheet was reviewed and the Board asked Veolia to investigate and report back to the Board on the costs associated with advertising for positions.
6. CRA reviewed monthly activities with the Board, including the High Service Pump project and estimated energy savings, meeting with Col Ward Steam Engine Society and Savarino Construction Co. CRA is completing preparation of a benchmark summary of assets for review with the Board.
7. Tim Cupo gave the monthly report from Veolia and reviewed it with the Board. Discussed moving main plant entrance to DAR Drive. Veolia to have the design engineer email Mr. Finn regarding curb cut permit. Western Union credit card system should be live in approximately two weeks. Working to finalize Business Processes, and the Centrifuge is installed at Col Ward and currently reported to be processing 30 tons of material per day.
8. Meeting adjourned.
9. Next meeting scheduled for September 18, 2013.