

**BUFFALO WATER BOARD MINUTES**  
**December 12, 2018**

**MEMBERS PRESENT:**

**Oluwole A. McFoy**  
**Gerald Kelly**  
**Michael Finn**  
**William Sunderlin**

**OTHERS PRESENT:**

**Peter Merlo**  
**Jack McMahan**  
**David Hill**  
**Ken Maving**  
**Charles Martorana**  
**Stephen Waldvogel**  
**Damon Sykes**  
**Michael Wolasz**  
**Patrick Martin**  
**William Ferguson**  
**Lisa Foti**

The regular monthly meeting of the Buffalo Water Board was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the agenda. Seconded by Mr. Finn. Approved.

Motion by Mr. Finn to approve the minutes from the November 8, 2018 meeting. Seconded by Mr. Sunderlin. Approved.

2. Staff Update: Mr. Hill with Veolia Water provided a staffing update to the Buffalo Water Board.

3. The Buffalo Water Board continued discussions regarding amending its Schedule of Rates, Fees and Charges and the adoption of a Water Affordability Program. Mr. Kelly made a motion to adopt a resolution pursuant to the State Environmental Quality Review Act (SEQRA) that the revision of the Buffalo Water Board Schedule of Rates, Fees and Charges would not result in any significant adverse environmental impacts and that the Buffalo Water Board adopt the revision of the Schedule of Rates, Fees and Charges effective January 1, 2019, as set forth in the attached Resolution. Seconded by Mr. Finn. Approved.

4. The City of Buffalo Accountant, Mr. William Ferguson, reviewed the Audited Draft Financial Report with the Buffalo Water Board. Motion by Mr. Sunderlin to approve the Audited Draft Financial Report. Seconded by Mr. Finn. Approved.

5. Mr. Merlo read and acknowledged receipt of a thank you letter addressed to the Buffalo Water Board that was received from the Buffalo Maritime Festival participants.

6. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Finn for permission to hire Wendel for the 2019 Citywide Water Cut Repair Program contract in an amount not-to-exceed \$278,600.00. This contract will be administered by the City of Buffalo, Division of Water. Seconded by Mr. Sunderlin. Approved.

7. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Sunderlin to waive the hydrant fees for the United States Coast Guard vessels when docked in the City of Buffalo. All other permit conditions remain in effect. Seconded by Mr. Finn. Approved.

8. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Kelly to contract with Wendel for the Structural and Architectural Improvements to the Old Boiler Building and Pumping Station /Clearwell Building at Colonel Ward Pumping Station in an amount not-to-exceed \$42,000.00. This contract will be administered by the City of Buffalo, Division of Engineering. Seconded by Mr. Finn. Approved.
9. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Sunderlin to enter into a Retained Service Contract for Structural Engineering with Wendel at various Buffalo Water Board facilities in an amount not-to-exceed \$75,000.00. This contract will be administered by the City of Buffalo, Division of Engineering. Seconded by Mr. Kelly. Approved.
10. Upon the recommendation of the Principal Engineer of the Division of Water, motion made by Mr. Sunderlin to authorize Veolia Water to contract with Savarino Companies, LLC for the operation of the centrifuge at the Colonel Ward Water Treatment Facility, in an amount not-to-exceed \$130,000.00, inclusive of Veolia Water's 10% administrative fee, through June 30 2019. Seconded by Mr. Kelly. Approved.
11. Upon the recommendation of the Principal Engineer of the Division of Water, motion made by Mr. Sunderlin to authorize Veolia Water to extend their contract with Matrix for the Door Hanger Service Disconnection Notification Program through June 30, 2019, in an amount not-to-exceed \$30,000.00, inclusive of Veolia Water's 10% administrative fee. Seconded by Mr. Kelly. Approved.
12. Motion by Mr. Sunderlin to authorize the Buffalo Water Board Chair to sign and deliver, on behalf of the Buffalo Water Board, Modification Number Two, providing for a no additional cost, time extension to the existing Consulting Agreement (Contract #93002046) with the Research Foundation for the State University of New York at Buffalo. Seconded by Mr. Finn. Approved.
13. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Sunderlin to increase the Buffalo Water Board's funding for a contract by the City of Buffalo with GHD Consulting Services, Inc. for additional services to its Colonel Ward Pumping Station Improvements Project Engineering Agreement Amendment in an amount not-to-exceed \$47,000.00. This contract will be administered by the City of Buffalo, Division of Water. Seconded by Mr. Finn. Approved.
14. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Finn to increase the Buffalo Water Board's funding for a contract by the City of Buffalo with Scott Lawn Yard, Inc. for a Watermain Betterment project at the Northland Avenue Rehabilitation/Streetscape in an amount not-to-exceed \$29,220.07, to be administered by the City of Buffalo. Seconded by Mr. Sunderlin. Approved.
15. Mr. Maving of GHD Consulting Services, Inc. presented a summary of the invoices to be paid to Veolia Water and recommended payment to Veolia Water for services rendered as follows:
  - a) Motion by Mr. Sunderlin to approve payment of \$81,466.53, inclusive of Veolia's 10% administrative fee for services by Destro & Brothers Concrete Co., Inc. for Emergency Watermain Repair. Seconded by Mr. Finn. Approved.
  - b) Motion by Mr. Sunderlin to approve payment of \$23,445.50, inclusive of Veolia's 10% administrative fee for services by Great Lakes Plumbing for Emergency Service Repair. Seconded by Mr. Finn. Approved.

16. Motion by Mr. Kelly to approve a Fund Transfer of \$360,865.57 from Buffalo Water Board Reserve Account to Engineering and Technical Account (# 53023516-432004). Seconded by Mr. Finn. Approved.
17. On behalf of the Buffalo Water Board, Chair McFoy thanked Mr. Patrick Martin for his many years of service to the Buffalo Water Board and City of Buffalo and wished him well on his retirement.
18. Mr. Sunderlin and the other Buffalo Water Board members all commended Buffalo Water Board Chair McFoy on an outstanding presentation at the recent Public Hearing on the amendment of the Schedule of Rates, Fees and Charges.
19. Mr. Sykes from Veolia Water presented an update on Improving Water Bill Payments: City of Buffalo report provided by Maxwell School of Citizenship and Public Affairs at Syracuse University.
20. Mr. Waldvogel of GHD Consulting Services, Inc. delivered a report of GHD's on-going professional services to assist the Buffalo Water Board on a number of projects, including: the asbestos project at the Colonel Ward Facility is nearing completion, design for influent screen replacement, the on-going Water Charge Affordability Analysis, the filter upgrade project, the initiation of the chlorine valve replacement project, and the development of Requests For Proposals for Professional Management Services.
21. Mr. Hill from Veolia Water presented Veolia Water's monthly management report with the Buffalo Water Board. He reported that New York State Department of Health recently completed a Colonel Ward Water Treatment Facility Campus wide review and found no violations. Veolia Water is actively searching for a replacement Asset Manager. A replacement telephone system is being tested and will be in service shortly. A new multi-language system will be in place soon to help translate for customers in need of this service. Veolia is working with a group from Syracuse University to test their accounts receivable billing system against a new one in an attempt to collect higher revenues.

Motion by Mr. Finn to adjourn at 9:13 A.M. Seconded by Mr. Sunderlin. Approved.

Next meeting, Wednesday, January 16, 2019 at 8:00 A.M. This meeting will be in Room 502 in City Hall.