

BUFFALO WATER BOARD MINUTES
February 19, 2014

MEMBERS PRESENT:

Oluwole A. McFoy
Gerald Kelly
Michael Finn
William Sunderlin

OTHERS PRESENT

Peter Merlo
Stephen Waldvogel
Jack McMahon
Tim Cupo
Ryan Stotz
Charles Martorana
Bryan Smith
William Ferguson
Patrick Martin
Stephanie Lamarque

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the agenda as amended. Seconded by Mr. Finn. Approved without objection.
2. Motion by Mr. Sunderlin to approve the minutes of the January 15, 2014 meeting as amended. Seconded by Mr. Finn. Approved without objection.
3. The Buffalo Water Board (BWB) reviewed the request by the Evergreen Foundation to hold a tour/fundraiser at the Col Ward Treatment Facility. The tour was approved but the fundraiser request was denied. One suggestion was to have the fundraiser across the street at the Buffalo Yacht Club following a tour.
4. Motion by Mr. Sunderlin to approve the Western Union invoices from Dec 2013 (\$764.40) and Jan 2014 (\$3,131.70) for payment. Seconded by Mr. Finn. Approved without objection.
5. Motion by Mr. Finn to approve establishment of blanket service purchase orders for \$50,000 each for Plumbing, Electrical and HVAC City approved contractors subject to approval by Legal Counsel. Appropriate insurance certificates will be secured and retained on file. Seconded by Mr. Kelly. Approved without objection.
6. Motion by Mr. Kelly to approve hiring a Mechanical Contractor to perform emergency repairs to Col. Ward Boiler #2 for a not-to-exceed amount of \$19,000. Staff will contact another contractor in an effort to secure a third quote. Seconded by Mr. Finn. Approved without objection.

7. Motion by Mr. Finn to approve purchase of Hach Laboratory Equipment for \$20,770.17 plus Veolia's 10% fee. Seconded by Mr. Kelly. Approved without objection.
8. Motion by Mr. Kelly to approve the emergency temporary repair of the chlorine scrubber tank for a not-to-exceed price of \$25,356.00. Seconded by Mr. Finn. Approved without objection.
9. Motion by Mr. Finn to allow Veolia Water to place an insert in future bills notifying customers of new payment options following one revision to the notification. Seconded by Mr. Sunderlin. Approved without objection.
10. Motion by Mr. Sunderlin to approve Transformer and Circuit Breaker Testing by the apparent low bidder, Frey Electric Construction Co. in the amount of \$2,982.00. Seconded by Mr. Finn. Approved without objection.
11. Motion by Mr. Sunderlin to approve Siemens Proposal – Phase 2 Energy Performance Contract for a not-to-exceed amount of \$68,500 pending legal review and approval. Seconded by Mr. Finn. Approved without objection.
12. The Chairman provided a financial report update submitted by Lisa Foti.
13. Motion by Mr. Sunderlin to approve an increase to the Conestoga-Rovers & Associates (CRA) Engineering Agreement by a not-to-exceed amount of \$110,000 for additional services provided to the Water Board. Seconded by Mr. Finn. Approved without objection.
14. CRA provided update to the Board including recommendation letters to retain apparent low bidders, DV Brown for the Large Meter Replacement Program in the amount of \$233,650.00 and Yarussi Construction, Inc. for the Residential Metering Program in the amount of \$644,200.00.
15. Mr. Finn inquired about the billing address change process. Veolia will investigate why bills are still being sent to an old address when a new address change was made in July 2013.
16. Tim Cupo gave the monthly report from Veolia and reviewed it with the Board. Mr. John Liu has been retained by Veolia for the Operations Manager position and will start work on March 3, 2014. Veolia has also hired a financial manager to work at Exchange Street. Damon Sykes will be starting February 28, 2013.
17. Meeting adjourned.
18. Next two meetings scheduled for March 19, 2014 and April 9, 2014.