

BUFFALO WATER BOARD MINUTES
February 18, 2015

MEMBERS PRESENT:

Oluwole A. McFoy
Gerald Kelly
Michael Finn
William Sunderlin

OTHERS PRESENT:

Peter Merlo
Stephen Waldvogel
Jack McMahon
Tim Cupo
Ryan Stotz
Charles Martorana
John Liu
Patrick Martin
William Ferguson
Lisa Foti
Jason Shell

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the agenda. Seconded by Mr. Finn.
Approved.

Motion by Mr. Finn to approve the Minutes of the January 14, 2015 meeting.
Seconded by Mr. Sunderlin. Approved.
2. Motion by Mr. Finn to approve the Amended Board Meeting Schedule for 2015.
Seconded by Mr. Sunderlin. Approved.
3. Staff Update – Mr. Shell provided the following update:
 - Salary ordinance amendment has been approved
 - 1 meter reader vacancy – trying to fill this position
 - 1 vacancy Filter Plant Operator (FPO) posted with Civil Service – need more time for further advertisement
 - Currently canvassing for numerous positions available – Filter Plant Operator (FPO), Assistant Filter Plant Operator (AFPO), and Maintenance Assistant Water (MAW) are the most important positions to fill currently.
3. Financial Report – Following a meeting with the City Comptroller, Ms. Foti, the Water Board's Rate Consultant, reported that the Water Board is in a healthy financial position.

4. Resolution for Site Plan at 960 Busti Avenue
Motion by Mr. Sunderlin to authorize the Chair to notify the Buffalo Planning Board that the Water Board has no objection for the City Planning Board to be the Lead Agency (SEQRA) for this project. Seconded by Mr. Kelly. Approved.
5. Annual Water Quality Report
The State/County Departments of Health have confirmed that the Annual Water Quality Report may be distributed via electronic service. Paper copies will be available at several locations and homeowners can call the Water Board customer service office to request a paper copy in the mail. This is same method of distribution of the report as done in 2014.

Motion by Mr. Kelly to approve the distribution of the Annual Water Quality Report by the same means as completed in 2014. Seconded by Mr. Sunderlin. Approved.
6. Motion by Mr. Kelly to designate Siemens Industry Inc. as a contractor on the Single Source Listing with respect to improvements at the Col. Ward Water Treatment Plant. Seconded by Mr. Finn. Approved.
7. Motion by Mr. Kelly to authorize the disbursement of a payment to Siemens Industry Inc. for \$19,176.00, as recommended by the Water Board's Consulting Engineer, CRA Infrastructure & Engineering, Inc.. Seconded by Mr. Finn. Approved.
8. Motion by Mr. Sunderlin to approve the Fund Transfers in capital accounts as presented by Mr. Merlo and listed on the attached sheet. Seconded by Mr. Finn. Approved.
9. Motion by Mr. Kelly to approve a Fund Transfer from Reserves to Engineering and Technical Account (# 53023516-432004) not-to-exceed \$900,000.00. Seconded by Mr. Finn. Approved.
10. Motion by Mr. Sunderlin to approve a Fund Transfer of \$6.5 million from Water Board Reserve Account to Structural Improvements Account (# 53023517-473020) for Energy Performance Contract Phase 1A Project. Seconded by Mr. Finn. Approved.
11. Motion by Mr. Sunderlin to approve a Fund Transfer of \$250,000 from Water Board Reserve Account to Structural Improvements Account (#53023517-473020) for Neptune Meters and Appurtenances. Seconded by Mr. Kelly. Approved.

12. Veolia Water North America-Northeast LLC (Veolia Water) Invoices:

These invoices were reviewed by City supervisory staff and CRA Infrastructure & Engineering, who recommended approval for payment as follows:

- a) Biotrax – \$7,174.64 invoice, inclusive of Veolia Water Management fee. Motion by Mr. Finn to approve payment. Seconded by Mr. Sunderlin. Approved.
- b) Test America - \$2,637.14 invoice, inclusive of Veolia Water Management fee. Motion by Mr. Sunderlin to approve payment. Seconded by Mr. Kelly. Approved.
- c) Savarino - \$10,840.50 invoices, inclusive of Veolia Water Management fee. Motion by Mr. Finn to approve payment. Seconded by Mr. Sunderlin. Approved.

13. PAAA Evaluation

- Mr. Martorana, Water Board Counsel, reviewed the PAAA mandated annual evaluation process for Board Performance with each Water Board Member and distributed a confidential evaluation questionnaire published by the State Authority Budget Office (ABO) with the results to be summarized and published in on the ABO Website.
- Board Members are asked to respond to the questionnaire and return their completed evaluations to Mr. Martorana.
- The Water Board members also discussed the Water Board's proposed Mission Statement and agreed to provide comments to finalize the Mission Statement at a future meeting.

14. Monthly report from CRA Infrastructure & Engineering, Inc..

- Coordinating with Siemens Industry, Inc. on Energy Efficiency Improvement Project at Col. Ward Water Treatment Plant
- Working on a Proposed Capital Plan
- Working with Veolia Water on RFP for Solids Management
- Netting has been installed at the Col. Ward Water Treatment Plant and Transformer work is continuing.

15. Monthly report from Veolia Water.

- Customer Service – customer service and telephone response times are improving, still having difficulties with collection of certain account receivables, Customer Service group training is complete, and Veolia Water has hired a consultant to help with 1st call resolution.

- Distribution System – had 70+ main breaks since January 1, 2015 – big improvement in maintaining level pumping thanks to pumping plant operations and equipment recently installed
- Change of Staff at Veolia – Mr. Stotz has been promoted and will be assigned to non-Water Board matters within Veolia Water, but will continue to be a resource in the future. Ms. Colleen Makar will be introduced at the next Water Board Meeting.

Motion by Mr. Sunderlin to adjourn. Seconded by Mr. Finn. Approved.

Meeting adjourned. Next meeting scheduled March 13, 2015 at 8:00 a.m. in 502 City Hall.

Permission is requested to make the following transfers to our capital accounts:

- \$58,008.20 from 53110206 Installation Switch Gear to 53110296 Waterline Recons.
- \$135.39 from 53140566 Full Meter Prog. to 53140556 Distribution System
- \$700.03 from 53140576 Plant Intake Sys. to 53140556 Distribution System
- \$2,731.89 from 53150606 Full Mtr to 53150596 Imp Dist Sys
- \$17,391.07 from 53150616 Plant Intake to 53150596 Imp Dist Sys
- \$5,182.00 from 53180656 Treatment Fac Impr to 53180636 Trans & Dist
- \$27,994.25 from 53180666 Metering Prog to 53180636 Trans & Dist
- \$0.49 from 53210716 Watermain Repr & Rehab to 53210726 C Ward Treatment Plt & Pump Stn