

BUFFALO WATER BOARD MINUTES
July 10, 2013

MEMBERS PRESENT:

Oluwole A. McFoy
Gerald Kelly
Michael Finn
William Sunderlin

OTHERS PRESENT

Peter Merlo
Stephen Waldvogel
Jack McMahon
Tim Cupo
Ryan Stotz
Michael Wolasz, Jr.
William Ferguson
Graham Goy
Bryan Smith
Stephanie Lamarque
Anne Forti-Sciarrino
Larry Murphy
DiWu
Abigail Trey
Eric Walker
Cheryl Kostrewc
Kevin Quinn
Patrick Martin
Mark J. F. Schroeder

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the revised agenda. Seconded by Mr. Finn. Approved without objection.
2. Motion by Mr. Kelly to approve the minutes of the June 5, 2013 meeting. Seconded by Mr. Finn. Approved without objection.
3. Motion by Mr. Kelly to nominate Mr. Sunderlin as Chairman, Mr. Kelly as Vice Chairman and Mr. Finn as a member of the Governance Committee of the Buffalo Water Board. Seconded by Mr. Finn. Approved without objection.
4. Motion by Mr. Sunderlin to nominate Mr. Kelly as Chairman, Mr. Finn as Vice Chairman, and Mr. Sunderlin as a member of the Audit Committee. Seconded by Mr. Finn. Approved without objection.
5. Motion by Mr. Sunderlin to nominate Mr. Merlo as Secretary of the Buffalo Water Board (BWB). Seconded by Mr. Finn. Approved without objection.
6. Veolia presented discussion regarding the following water accounts:

- 523 Winspear – Customer asking for payment plan. Buffalo Water Board Chairman suggested a separate meeting to discuss this case further.
7. Veolia discussed mailing out Customer Satisfaction Survey. They asked for permission to mail to approximately 2,000 random residential and commercial accounts. Last year, 6,000 surveys were mailed and response rate was approximately 8 percent. Veolia will email BWB members a copy of the draft survey for comment.
 8. Motion by Mr. Finn to approve request from Dominion to do another mailing to City of Buffalo residents. Seconded by Mr. Sunderlin. Approved without objection.
 9. Water Department Staffing was discussed with the Board. The City has PRs issued for several positions, postings have been made, several positions are processing and three positions have recently been filled. An updated spreadsheet will be presented at the next Board Meeting.
 10. Motion by Mr. Finn to approve Veolia North America – Northeast, LLC (Veolia) to contract with Sibley Construction, Inc. for emergency roof repairs not to exceed \$38,700 at Col. Ward Facilities. Seconded by Mr. Sunderlin. Approved without objection.
 11. Motion by Mr. Sunderlin to approve Veolia to contract with Biotrax Testing Laboratory for emergency sample collection services at BWB Facilities not to exceed \$984/month plus Veolia's 10 % pass through cost (\$98.40/month) for a total of \$1,082.40/month. Seconded by Mr. Finn. Approved without objection.
 12. Motion by Mr. Kelly to approve payment for a claim of \$1,099.57 by Doris Burnett as recommended by City of Buffalo Law Department. Seconded by Mr. Sunderlin. Approved without objection.
 13. Motion by Mr. Kelly to approve fund transfer of \$73,035.15 for mid-year CPI adjustment, as recommended by BWB Engineering Consultant. Seconded by Mr. Finn. Approved without objection.
 14. CRA reviewed monthly activities with the Board, including the High Service Pump project, Siemens monitoring contract, meeting with Col Ward Steam Engineer Society. BWB asked CRA to prepare benchmark summary of assets similar to that presented during the City of Rochester Water Treatment Plant and Facilities tour.
 15. Tim Cupo gave the monthly report from Veolia and reviewed it with the Board. Discussed moving main plant entrance to DAR Drive and smart reader trial program to assist collection of meter readings in 10 minutes driving by sites, rather than the 5 days it takes to gather meter reads currently.

16. Meeting adjourned.
17. Next meeting scheduled for August 14, 2013.