

BUFFALO WATER BOARD MINUTES
March 13, 2015

MEMBERS PRESENT:

Oluwole A. McFoy
Gerald Kelly
Michael Finn
William Sunderlin

OTHERS PRESENT:

Peter Merlo
Stephen Waldvogel
Jack McMahan
Tim Cupo
Colleen Makar
Daniel Gorka
Damon Sykes
Keavin Nelson
Charles Martorana
Michael Wolasz
William Ferguson
Lisa Foti
Patrick Martin
Ken Hapke
Lowell Dewey

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the agenda. Seconded by Mr. Finn. Approved.

Motion by Mr. Kelly to approve the Minutes of the February 18, 2015 meeting as amended. Seconded by Mr. Finn. Approved.

2. Staff Update: High priority positions include General Mechanic, Maintenance Assistant Water (MAWs) and Assistant Filter Plant Operators (AFPOs). Seven caulker positions are being processed through Civil Service. Three are new positions, while four positions are to be filled with existing staff transferring within the Division of Water.
- 2a. Financial Report: Ms. Foti, the Buffalo Water Board Rate Consultant reported that the Buffalo Municipal Water Finance Authority (BMWFA) is planning to engage in a refunding of the BMWFA's outstanding 2008 Bonds in the approximate amount of \$53 million. The proposed Bond refunding is projected to close on June 3, 2015, with a savings of approximately \$6 million in interest costs over the term of the Bonds. Various City officials are working with the Rate Consultant and the Water Board's Consulting Engineers to prepare documents in support of the refunding project.
3. Lowell Dewey of C & S Engineers presented plans regarding installation of public water mains in the Legacy Development Project on LaSalle Avenue, near Main Street. The

plan is to provide public water at 2 locations with 1350 linear feet of dedicated water main to serve this new residential neighborhood. The streets are planned to be held in the developer's private title, but are being built in accordance with City of Buffalo specifications. The developer plans to grant an easement to the Buffalo Water Board to enable the Buffalo Water Board to take ownership of the water mains. It was noted that the installation of any water mains must await delivery to the Buffalo Water Board and other governmental agencies of plans that have been approved and stamped by a New York State licensed professional engineer. Such plans will then be reviewed, and if accepted and recommended by the City Department of Public Works, the Buffalo Water Board will then serve as the applicant to the New York State Department of Health (NYSDOH). The Buffalo Water Board has previously voted to support this project, however, such approval is pending the developer's compliance with project construction regulations and procedures.

4. Motion by Mr. Sunderlin to approve Veolia's contract with Matrix to print and mail shut off notices for calendar year 2015 (January 1, 2015 through December 31, 2015) for a cost not to exceed \$30,000.00, inclusive of Veolia's management fee. Seconded by Mr. Finn. Approved.
5. Motion by Mr. Kelly to increase the current contract for services with Loomis Armored Car Service through September 2015 in an amount not-to-exceed a cost of \$3,700. This will bring the aggregate total cost not to exceed \$9,200. Seconded by Mr. Sunderlin. Approved.
6. Motion by Mr. Sunderlin to approve an increase in the amount of \$87,000 for the current CRA Infrastructure & Engineering Inc. Retainer Agreement, given the projected services through June 30, 2015 necessary to support the Buffalo Water Board, as the Board's Consulting Engineer. This increase brings the total for fiscal year 2014-2015 to an amount not to exceed \$262,000.00. Seconded by Mr. Finn. Approved.
7. Veolia Water North America-Northeast LLC (Veolia Water) Invoices:

These invoices were reviewed by City supervisory staff and CRA Infrastructure & Engineering, who recommended approval for payment as follows:
Veolia Water's contract for services with Biotrax: Requested to approve 6 invoices in the total amount of \$8,352.87, inclusive of Veolia Water Management fee. Motion by Mr. Finn to approve payment. Seconded by Mr. Sunderlin. Approved.
8. Monthly report from CRA Infrastructure & Engineering, Inc. Stephen Waldvogel reported as follows:
 - The Large Meter Program is nearing completion
 - CRA is continuing to assist the Buffalo Water Board with resolution of outstanding Veolia Water invoices for past services.

- CRA is assisting the Buffalo Water Board to review structural matters pertaining to ATT / Cricket proposals for equipment on the East Ferry Street WaterTank.
9. Monthly report from Veolia Water. Tim Cupo, Project Manager:
- Introduced Colleen Makar, new to Veolia Water Buffalo office.
 - Announced John Liu will leave Veolia Water's Buffalo office to head a new project
 - Announced the annual Water Quality Report is being distributed. The Report will be available on the web site, and Veolia Water has placed advertisements in the Buffalo News and Criterion.
 - Discussed the recent Saturday night water main break on Elmwood Avenue. City supervisory staff and crews worked hard to contain the break while supplying water to a banquet hall that was holding a wedding reception for approximately 400 guests.
 - Discussed ideas to celebrate the 100 Anniversary of Col. Ward Water Treatment Plant. Photos were shared and ideas discussed for a planned celebration.

Motion by Mr. Sunderlin to adjourn. Seconded by Mr. Finn. Approved.

Meeting adjourned. Next meeting scheduled April 8, 2015 at 8:00 a.m. in 502 City Hall.