

**Revised BUFFALO WATER BOARD MINUTES
May 22, 2013**

MEMBERS PRESENT:

**Oluwole A. McFoy
Gerald Kelly
Michael Finn
William Sunderlin**

OTHERS PRESENT

**Peter Merlo
Stephen Waldvogel
Jack McMahon
Tim Cupo
Ryan Stotz
Michael Wolasz, Jr.
William Ferguson
Graham Goy
Charles Martorana
Lisa Foti
Larry Murphy
Mark J. F. Schroeder**

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the revised agenda. Seconded by Mr. Kelly. Approved without objection.
2. Mr. Michael Finn was welcomed to the Buffalo Water Board (BWB) and signed the oath of office documentation provided by Mr. Martorana to officially join the BWB.
3. Motion by Mr. Sunderlin to approve the minutes of the December 12, 2012 meeting. Seconded by Mr. Kelly. Approved without objection.
4. Discussion by Comptroller Schroeder about the City of Buffalo 2013/2014 budget passing City Council unanimously on May 21, 2013, assistance Comptroller office will provide to seat additional board members, schedule setting and adopting financials.
5. Presentation of the City Budget, BMWFA Budget and Buffalo Water Board Budget.

Motion by Mr. Sunderlin to approve the 2013/2014 budget. Seconded by Mr. Finn. Approved without objection.
6. The Board discussed the 2013 meeting schedule, and by unanimous consent resolved that the meetings in 2013 will be held on June 5, July 10 (Annual Meeting), August 14, September 11 (tentative), October 2, November 13, and December 11, 2013. All meetings will begin promptly at 8:00 am and will be held

in 502 City Hall, Buffalo, New York. These meeting dates will be posted on the Buffalo Water Board web site for public information and reference.

Motion by Mr. Finn to approve the meeting schedule. Seconded by Mr. Sunderlin. Approved without objection.

7. Veolia presented discussion regarding the following water accounts:
 - 20 Buffalo River – Approval to amend account balance to reflect zero amount due. Account was billed incorrectly post real estate closing.
 - Towne Gardens – Approval to enter into a payment plan requiring 24 monthly payments with a final balloon payment in the amount of \$218,939.17 due on June 30th 2015. Charles Martorana will draft agreement.
 - Waterfront Apartments – Amend interest and commission charges commensurate with Shoreline Apartments based on bill period ending June 2013. Issue 24 month payment plan for remaining balance with final payment due June 30, 2015. Charles Martorana will draft agreement.

Motion by Mr. Kelly to approve changes recommended by Veolia to the water accounts as discussed and as stated above. Seconded by Mr. Sunderlin. Approved without objection.

8. Texas and Lang Interconnection update report was given to the Board. The City Engineer will provide a rate schedule to Veolia in order for water usage billings to be prepared and submitted to Erie County Water Authority.
9. Public Authorities Accountability Act (PAAA) compliance and reporting was discussed with the Board with legal counsel and City Accountant. The City Accountant indicated that the Board needs to officially adopt the audited financial statements for the Board for years ending June 2011 and June 2012, and that such statements need to be filed with the State Authority Budget Office PARIS system. The Comptroller's Office will assist the Board to complete and file the reports through PARIS. The Board discussed the difficulty presented by PAAA's reporting requirements in connection with the Board's reliance on the City Budget calendar and changing the reporting dates. Veolia posted Mission Statement to Board website and will provide a copy of the Mission Statement to Board at next meeting.

William Ferguson, the City Accountant presented the audited financial statements for the years ending June 30, 2011 and June 30, 2012 prepared by Drescher & Malecki, certified public accountants.

Motion by Mr. Kelly to approve such financial statements from Drescher and Malecki. Seconded by Mr. Finn. Approved without objection.

10. Water Department Staffing was discussed with the Board. The City has issued Personnel Requisitions (PRs) for several positions and public recruitment postings have been made. An updated spreadsheet will be presented at the next Board Meeting.
11. A NYSDOL update was provided to the Board. The Board instructed Veolia to obtain three quotations for an assessment of the entire plant for cleanup of asbestos. The Board also recommended that Veolia involve Mr. Dave Grundy from the City of Buffalo Inspections office regarding replacement signage at the Massachusetts Ave Pump Station.
12. CRA reviewed monthly activities with the Board, including the High Service Pump project, documents for residential and large metering contracts are in the review process, initiated a study to supply water to the Town of Tonawanda with Buffalo Water Board and ECWA as potential suppliers. CRA informed Board members that a tour of the City of Rochester Water Treatment Plant and Facilities is planned for June 7, 2013 and all are invited to attend.
13. Tim Cupo gave the monthly report from Veolia and reviewed it with the Board. Board welcomed Pumping Plant Superintendent Pat Martin and Distribution Superintendent Mike Wolasz, Jr. Veolia reported that the Customer Service product currently used by the City of Buffalo (Enhance) is dropping their support of this product this year. Veolia will present a review of options for Customer Service programs going forward at a future Board meeting.
14. Motion by Mr. Kelly to maintain the existing water rate schedule for 2013 /2014. Seconded by Mr. Finn. Approved without objection.
15. Meeting adjourned.
16. Next meeting scheduled for June 5, 2013.