BUFFALO WATER BOARD MINUTES
October 23, 2013

MEMBERS PRESENT:	**OTHERS PRESENT**
Oluwole A. McFoy	**Peter Merlo**
Gerald Kelly	**Stephen Waldvogel**
Michael Finn	**Jack McMahon**
William Sunderlin	**Tim Cupo**
	Ryan Stotz
	Charles Martorana
	Stephanie Lamarque
	William Ferguson
	Bryan Smith
	Patrick Martin
	Larry Murphy

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Finn to approve the revised agenda. Seconded by Mr. Kelly. Approved without objection.

2. Mr. Kelly discussed article regarding Importance of Clean Drinking Water.

3. Motion by Mr. Kelly to approve the minutes of the September 18, 2013 meeting. Seconded by Mr. Finn. Approved without objection.

4. Discussed Valley Community Association request. Board asked for additional information.

5. Discussed request from Verizon to lease/purchase property at 958 Busti Ave for monopole. Board asked for additional information.

6. Motion by Mr. Sunderlin to approve wavier of fire hydrant pump out fees for contractors performing maintenance activities during the winter months under contract with the City. Seconded by Mr. Kelly. Approved without objection.

7. Motion by Mr. Kelly to approve insertion of recycling flyer in quarterly water bills at no cost to the Buffalo Water Board. Seconded by Mr. Finn. Approved without objection.

8. Motion by Mr. Kelly to approve Veolia to contract with low bidder for emergency Boiler Condensate Unit repairs with a not-to-exceed value of $35,000. Seconded by Mr. Finn. Approved without objection.

9. Motion by Mr. Finn to approve Veolia invoice for $11,626.19 for emergency environmental remediation of mercury switches at Col Ward Treatment Plant. Seconded by Mr. Kelly. Approved without objection.

10. Motion by Mr. Kelly to approve Veolia invoice for $21,474.17 for emergency water main repair on South Park Ave. Supplemental labor and equipment provided by Visone Construction Co. Seconded by Mr. Finn. Approved without objection.

11. Motion by Mr. Finn to approve the establishment of an account with $50,000 to be used to pay negotiated insurance claim settlements as recommended by the City of Buffalo Law Department. Seconded by Mr. Sunderlin. Approved without objection.

12. Discussed staffing difficulties. Water department lost 5 additional staff due to retirement and transfer to other city departments since the preparation of Veolia report. Major staff needs include caulkers, meter mechanics, meter readers, dispatch and pumping plant operators.

13. CRA reviewed monthly activities with the Board, including the High Service Pump project and estimated energy savings, preparing bid documents for contractors to provide supplemental labor due to staff shortages, soliciting quotes for installation of protective temporary netting in garage area.

14. Tim Cupo gave the monthly report from Veolia and reviewed it with the Board. Discussed meeting with fire department chiefs and adding 3rd color to fire hydrants tops (blue) signifying that the hydrant is connected to a 10-inch or 12-inch water main, as well as worked to provide fire trucks with a quick connect adaptor to prevent backflows in the water mains. Also reported that sludge dewatering operations are progressing. Veolia is looking to a third party provider for a solution to the new fuel management system – GPS interaction. Western Union is delivering final product on Nov. 4, 2013. The testing period is 4 weeks and planned roll out is Jan 1, 2014.

15. Meeting adjourned.

16. Next meeting scheduled for December 11, 2013.