

**BUFFALO WATER BOARD MINUTES**  
**September 18, 2013**

**MEMBERS PRESENT:**

**Oluwole A. McFoy**  
**Gerald Kelly**  
**Michael Finn**  
**William Sunderlin**

**OTHERS PRESENT**

**Peter Merlo**  
**Stephen Waldvogel**  
**Jack McMahon**  
**Tim Cupo**  
**Ryan Stotz**  
**Charles Martorana**  
**Stephanie Lamarque**  
**William Ferguson**  
**Graham Goy**

The meeting was called to order at 8:00 a.m.

1. Motion by Mr. Kelly to approve the revised agenda. Seconded by Mr. Sunderlin. Approved without objection.
2. Motion by Mr. Kelly to approve the minutes of the August 14, 2013 meeting (following wording modifications provided by Counsel regarding two water accounts). Seconded by Mr. Finn. Approved without objection.
3. Motion by Mr. Kelly to approve Veolia using a "Counter Survey" for customers completing transactions at the Exchange Street location. Seconded by Mr. Finn. Approved without objection.
4. Motion by Mr. Finn to approve Water Board Bond Account Closeout as presented by Mr. Ferguson (following typographical correction in Unencumbered Balance Total from 1995). Seconded by Mr. Kelly. Approved without objection.
5. Fuel Management system may have conflict with GPS system installed in Water Board vehicles. Tim Cupo to investigate.
6. CRA presented benchmarking data.
7. Motion by Mr. Kelly to approve the purchase of 4 handheld GPS units and software for Water Board asset location identification totaling \$33,890. Seconded by Mr. Finn. Approved without objection.
8. Motion by Mr. Kelly to approve switching from a door hanger notification system of water service shutoff, to a direct mailer system due to staffing shortages. The cost for this service for one year is not to exceed \$30,000 and is scheduled to begin January 1, 2014. Seconded by Mr. Finn. Approved without objection.

9. CRA reviewed monthly activities with the Board, including the High Service Pump project and estimated energy savings, explained that Veolia has exceeded the repair and maintenance contract expenditure requirements.
10. Tim Cupo gave the monthly report from Veolia and reviewed it with the Board. Discussed investigating contracting water meter repairs due to staffing shortages. Also reported that sludge dewatering operations are progressing.
11. Meeting adjourned.
12. Next meeting scheduled for October 23, 2013.