

BUFFALO WATER BOARD MINUTES
February 23, 2017

MEMBERS PRESENT:

Oluwole A. McFoy
Gerald Kelly
Michael Finn
William Sunderlin

OTHERS PRESENT:

Peter Merlo
Jack McMahon
Ken Maving
Stephen Waldvogel
Charles Martorana
David Hill
Tim Cupo
Damon Sykes
Michael Wolasz
Patrick Martin
David Rivera

The regular monthly meeting of the Buffalo Water Board was called to order at 8:00 a.m.

1. Motion by Mr. Finn to approve the agenda. Seconded by Mr. Sunderlin. Approved.
2. Motion by Mr. Kelly to approve the minutes from the January 11, 2017 meeting. Seconded by Mr. Finn. Approved.
3. Council Member Rivera addressed the Buffalo Water Board regarding community gardens.
4. Staff Update: Mr. Hill provided a staffing update to the Buffalo Water Board.
5. The Buffalo Water Board Rate Consultant, Ms. Lisa Foti, provided a Bond Closeout Update (report attached). Upon the recommendation of the Principal Engineer of the Division of Water, motion made by Mr. Finn to authorize the City of Buffalo Department of Audit and Control to complete the recommended actions as outlined in the Rate Consultant's Update Report for the benefit of the Buffalo Water Board and the Buffalo Municipal Water Finance Authority. Seconded by Mr. Sunderlin. Approved.
6. Motion by Mr. Finn to receive the Report of Bids for the Dana Road project to be administered by the City of Buffalo. Seconded by Mr. Sunderlin. Approved.
7. Upon the recommendation of the Principal Engineer of the Division of Water, motion made by Mr. Kelly to approve an increase in funding of the current professional services contract with Erdman Anthony Services, Inc. with respect to the Elmwood Avenue Transmission Main and Large Valve Replacement Project II (Contract No. 93001376), engaged by the City of Buffalo in an amount not-to-exceed \$50,163.72. Seconded by Mr. Finn. Approved.
8. Upon the recommendation of the Principal Engineer of the Division of Water, motion made by Mr. Sunderlin to authorize Veolia Water to increase their contract with Aerotech for the conversion of the service box cards, in an amount not-to-exceed \$20,000.00, inclusive of Veolia Water's 10% administrative fee. Seconded by Mr. Finn. Approved.
9. Upon the recommendation of the Principal Engineer of the Division of Water, motion made by Mr. Sunderlin to authorize Veolia Water to extend their contract with Matrix for the Door Hanger Service Disconnection Notification Program through June 30, 2017, in an amount not-to-exceed \$15,500.00, inclusive of Veolia Water's 10% administrative fee. Seconded by Mr. Finn. Approved.

10. Upon the recommendation of the Principal Engineer of the Division of Water, motion made by Mr. Sunderlin to approve an increase in funding of the contract with Jameson Roofing Company, Inc. for roof replacement work at Colonel Ward and Massachusetts Avenue Pumping Station (Contract No. 93001893), engaged by the City of Buffalo in an amount not-to-exceed \$9,068.00. Seconded by Mr. Finn. Approved.
11. Motion made by Mr. Sunderlin to table a proposal to increase funding to the Nussbaumer & Clarke, Inc. professional services contract for Records Update Project, to allow the Buffalo Water Board more time to review the scope of services and work performed to date. Seconded by Mr. Finn. Approved.
12. Upon the recommendation of the Principal Engineer of the Division of Water, motion made by Mr. Sunderlin to approve an increase in funding of the contract with Nichols, Long & Moore Construction Corp. for the Filtered Water Conduit Rehabilitation Project (Contract No. 93001699), engaged by the City of Buffalo in an amount not-to-exceed \$98,871.45. Seconded by Mr. Finn. Approved.
13. Motion made by Mr. Sunderlin to approve payment of \$19,328.00 from Judgment and Claims Account Number 53028218-480205 to GHD Consulting Services, Inc. for services rendered during FY 2015-2016. Seconded by Mr. Finn. Approved.
14. Mr. Maving of GHD Consulting Services, Inc. presented a summary of the invoices to be paid to Veolia Water and recommended payment to Veolia Water for services rendered as follows:
 - a) Motion by Mr. Finn to approve payment of \$9,211.93 inclusive of Veolia's 10% administrative fee for services by Kimil Construction Inc. for emergency service repair. Seconded by Mr. Sunderlin. Approved.
 - b) Motion by Mr. Finn to approve payment of \$189,420.77 inclusive of Veolia's 10% administrative fee for services by Pinto Construction Services for emergency service repair. Seconded by Mr. Sunderlin. Approved.
15. Motion by Mr. Sunderlin to approve a fund transfer of \$ 515,000.00 from Buffalo Water Board Reserve Account to Structural Improvements Account (# 53023517-473020). Seconded by Mr. Finn. Approved.
16. Motion by Mr. Sunderlin to approve a fund transfer of \$ 281,051.13 from Buffalo Water Board Reserve Account to Engineering & Technical Account (# 53023516-432004). Seconded by Mr. Finn. Approved.
17. Motion by Mr. Sunderlin to approve a fund transfer of \$ 19,328.00 from Buffalo Water Board Reserve Account to Judgment and Claims Account (# 53028218-480205). Seconded by Mr. Finn. Approved.
18. Mr. Waldvogel of GHD Consulting Services, Inc. (GHD) delivered a report of GHD's on-going services to assist the Buffalo Water Board on a number of projects, including the asbestos abatement at Colonel Ward Treatment Plant, and actions to address a defective pump at Colonel Ward Treatment Plant.
19. Mr. David Hill from Veolia Water presented and reviewed Veolia Water's monthly report with the Buffalo Water Board. He discussed various projects, including the Filter Water Conduit project, Invoice Cloud (a new software system) to be activated April 1, 2017, and a Backflow Prevention Program.
20. Motion by Mr. Finn to adjourn. Seconded by Mr. Sunderlin. Approved.
Next meeting, Thursday, March 30, 2017 at 8:00 a.m. in Room 502 at City Hall.

**Buffalo Water Board
February 23, 2017
Bond Close-outs**

- I am recommending an action to amend a previous action of the Board from January 11, 2017 changing the amounts in item # 5a, 5b & 5c in the Water Board Minutes and replacing them with the following and also striking item 5d in its entirety :
 - a) 1992 issued bonds totaling \$60,979.00
 - b) 1998 issued bonds totaling \$78,079.00
 - c) 2002 issued bonds totaling \$404.12
- I am further recommending that the Water Board request from the Comptroller's office that the following bond funds be unencumbered:
 - a) \$60,979.00 from the 1992 Series Bonds
 - b) \$78,079.00 from the 1998 Series Bonds
- Finally, at the request of the Department of Public Works I am recommending the approval of a fund transfer from the Buffalo Water Board Reserve account (#53380096 397101) to the Engineering and Technical Services account (#53023516 432004) in the aggregate amount of \$139,058 and to request that the Comptroller's office re-encumber the funds as noted above to this funding source.
- Through January 31, 2017 there remains available \$33.5M in cash and reserves on the Board's financial statements. This does not include the \$9.1M in required Debt Service Reserve funds. These amounts are recorded on the Authority's financial statements.
- \$6.3M in O & M (reserve) funds have been spent to date in the current fiscal year.
- The following are the remaining outstanding bond issues along with their encumbered amounts:

Series Bonds	Outstanding	Encumbered
Yr. 2010	\$683,628	\$106,208
Yr. 2012	\$2,835,970	\$2,663,757

- The remaining amounts available on the Series 2010 and 2012 Bonds, after encumbrances are \$577,720 and \$172,213, respectively.

Respectfully submitted,

Lisa A. Foti

Lisa A. Foti, CPA
Rate Consultant