

**BUFFALO WATER BOARD MINUTES**  
**November 8, 2018**

**MEMBERS PRESENT:**

**Oluwole A. McFoy**  
**Gerald Kelly**  
**Michael Finn**  
**William Sunderlin**

**OTHERS PRESENT:**

**Peter Merlo**  
**Jack McMahan**  
**David Hill**  
**Ken Maving**  
**Charles Martorana**  
**Stephen Waldvogel**  
**Damon Sykes**  
**Michael Carson**  
**Patrick Martin**  
**Michael Wolasz**  
**Doug Fultz**  
**William Ferguson**  
**Lisa Foti**  
**Kim Diana Connolly**  
**Colin Knoer**  
**Cory Shirley**

The regular monthly meeting of the Buffalo Water Board was called to order at 8:00 a.m.

1. Motion by Mr. Sunderlin to approve the agenda. Seconded by Mr. Finn. Approved.

Motion by Mr. Finn to approve the minutes from the October 9, 2018 meeting. Seconded by Mr. Sunderlin. Approved.

2. Resident from 20 Antwerp scheduled meeting with Billing Department at Buffalo Water Board's Exchange Street office and did not attend the Buffalo Water Board meeting.
3. The Buffalo Water Board Chairman reported that a Public Hearing was called to discuss the Landmark Status of the Colonel Ward Water Treatment Facility Campus including The Grover and Kensington Water Towers. The Buffalo Water Board requested a postponement of this Public Hearing due to being notified of this hearing late. The hearing is rescheduled for January 10, 2019.
4. Staff Update: Mr. Hill with Veolia Water provided a staffing update to the Buffalo Water Board.
5. The Buffalo Water Board Rate Consultant, Ms. Lisa Foti, provided a Financial Update (report attached). She indicated that the Buffalo Water System current Schedule of Rates and Charges require immediate adjustments for Fiscal Year 2018-2019.
6. The Buffalo Water Board continued discussions regarding water rates and a Water Affordability Program. The University of Buffalo is working with the City of Buffalo staff to develop the Water Affordability Program to help Buffalo Water Board customers in need of financial assistance and to develop an outreach program to spread the message of the Water Affordability Program when it is adopted by the Buffalo Water Board. A motion was made by Mr. Sunderlin to adopt a resolution for scheduling a Public Hearing to consider revision to the Buffalo Water Board Schedule of Rates, Fees and Charges and Designation as Lead Agency pursuant to State Environmental Quality Review Act. Seconded by Mr.

Finn. Approved. The Public Hearing will be held December 4, 2018 from 5:30 p.m. until 7:00 p.m. at the Frank E. Merriweather, Jr. Public Library on a proposed revision of the Buffalo Water Board's Schedule of Rates, Fees and Charges and Designation as Lead Agency pursuant to State Environmental Quality Review Act.

7. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Finn to increase the Buffalo Water Board's funding for a contract by the City of Buffalo with Erdman Anthony & Associates, Inc. for additional services to its Large Main Restoration and Large Valve III Replacement Project (contract # 93001376) in an amount not-to-exceed \$162,305.00. This contract will continue to be administered by the City of Buffalo, Division of Water. Seconded by Mr. Kelly. Approved.
8. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Sunderlin to increase the Buffalo Water Board's funding for a contract by the City of Buffalo with CIR Electrical Construction Corporation for additional services to its Site Security Improvements Project (contract # 93002234) in an amount not-to-exceed \$49,461.36. This contract will continue to be administered by the City of Buffalo, Division of Water. Seconded by Mr. Finn. Approved.
9. The Buffalo Water Board discussed the use of remaining Site Security Bond Funds to pay for project completion and reduction of the debt service. Following discussion with the Rate Consultant, Lisa Foti, a motion was made by Mr. Finn to Table this action until a later date when the project is completed. Seconded by Mr. Sunderlin. Approved.
10. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Sunderlin to increase the Buffalo Water Board's funding for a contract by the City of Buffalo with Bergmann Associates Engineers for Construction Administration/Construction Inspection (CA/CI) services to its Allen Street Improvements Project in an amount not-to-exceed \$256,000.00. This contract will continue to be administered by the City of Buffalo, Division of Engineering. Seconded by Mr. Finn. Approved.
11. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Kelly for funding a Colonel Ward Water Works Exhibit Charette and Schematic Design with Hadley Exhibits Inc. in an amount not-to-exceed \$30,620.00. This contract will be administered by the City of Buffalo, Division of Water. Seconded by Mr. Finn. Approved.
12. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Sunderlin to approve the Buffalo Water Board's funding for a professional services contract by the City of Buffalo with GHD Consulting Services, Inc. for design phase services at the Colonel Ward Water Treatment Plant Chlorine System Improvements Project in an amount not-to-exceed \$34,500.00. This contract will be administered by the City of Buffalo, Division of Water. Seconded by Mr. Finn. Approved.
13. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Kelly to authorize Veolia Water to contract for the Remote Operated Vehicle (ROV) Inspection Services Project at the Colonel Ward Water Treatment Facility in an amount not-to-exceed \$115,000.00, inclusive of Veolia Water's 10% administrative fee. Seconded by Mr. Finn. Approved.
14. The Buffalo Water Board decided to collaborate with Virginia Polytechnic Institute and State University (Virginia Tech) in supporting the Water Research Foundation (WRF) RFP #4910 to Evaluate Key Factors that Affect the Accumulation and Release of Lead from Galvanized Pipes. A motion was made by Mr. Sunderlin for a payment in an amount not-to-exceed

- \$5,000.00 to the Virginia Tech Foundation in consideration of services to be provided to the Buffalo Water Board. Seconded by Mr. Finn. Approved.
15. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Sunderlin for The Administrator for the Department of Public Works, Parks and Streets to file a Budget Amendment to hire a Maintenance Supervisor at the Colonel Ward Water Treatment Facility at the Top Step in an amount not-to-exceed \$60,000.00. Seconded by Mr. Finn. Approved.
  16. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Finn to adopt a resolution for the Buffalo Water Board concerning the establishment of an easement agreement with the City of Buffalo and 665 Perry Street EAT, LLC on real property located on Perry Street in Buffalo, NY. Final approval of this easement, to be installed for a new 12-inch watermain, is subject to review by the City of Buffalo Division of Water Engineering staff and Legal counsel. Seconded by Mr. Kelly. Approved.
  17. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Kelly to increase the Buffalo Water Board's funding for a contract by the City of Buffalo with Visone Construction Co. for additional services to its Distribution System Various Locations 3 Contract (contract # 93002031) in an amount not-to-exceed \$30,000.00. This contract will continue to be administered by the City of Buffalo, Division of Water. Seconded by Mr. Finn. Approved.
  18. Upon the recommendation of the Principal Engineer of the City Division of Water, motion made by Mr. Sunderlin to approve a no cost contract time extension for Distribution System Various Locations 3 Contract with Visone Construction Co. (Contract # 93002031) through April 30, 2019, to be administered by the City of Buffalo. Seconded by Mr. Finn. Approved.
  19. Upon the recommendation of the Water Distribution Superintendent of the City Division of Water, motion made by Mr. Kelly to fund the purchase of the following new vehicles:
    - a) 2019 – 66,000 GVW Tandem Dump Truck \$130,000
    - b) 2019 - 32,000 GVW Crew Cab Repair Truck \$177,500
    - c) 2019 - 32,000 GVW Crew Cab Repair Truck \$177,500Seconded by Mr. Finn. Approved.
  20. Mr. Maving of GHD Consulting Services, Inc. presented a summary of the invoices to be paid to Veolia Water and recommended payment to Veolia Water for services rendered as follows:
    - a) Motion by Mr. Sunderlin to approve payment of \$179,579.53, inclusive of Veolia's 10% administrative fee for services by Destro & Brothers Concrete Co., Inc. for Emergency Watermain Repair. Seconded by Mr. Finn. Approved.
    - b) Motion by Mr. Finn to approve payment of \$27,920.56, inclusive of Veolia's 10% administrative fee for services by Great Lakes Plumbing for Emergency Service Repair. Seconded by Mr. Sunderlin. Approved.
  21. Motion by Mr. Finn to approve a Fund Transfer of \$357,438.76 from Buffalo Water Board Reserve Account to Engineering and Technical Account (# 53023516-432004). Seconded by Mr. Sunderlin. Approved.
  22. Mr. Waldvogel of GHD Consulting Services, Inc. delivered a report of GHD's on-going professional services to assist the Buffalo Water Board on a number of projects, including: the asbestos project is nearing completion, design for influent screen replacement, the on-going Water Charge Affordability Analysis, the filter upgrade project, the initiation of the chlorine

valve replacement project, and the development of Requests For Proposals for Professional Management Services.

23. Mr. Hill from Veolia Water presented Veolia Water's monthly management report with the Buffalo Water Board. He reported that New York State Department of Health recently completed a Colonel Ward Water Treatment Facility Campus wide review and found no violations. Veolia Water is actively searching for a replacement Asset Manager. A replacement telephone system is being tested and will be in service shortly. A new multi-language system will be in place soon to help translate for customers in need of this service. Veolia is working with a group from Syracuse University to test their accounts receivable billing system against a new one in an attempt to collect higher revenues.

Motion by Mr. Sunderlin to adjourn at 9:02 A.M. Seconded by Mr. Finn. Approved.

Next meeting, Wednesday, December 12, 2018 at 8:00 A.M. This meeting will be in Room 502 in City Hall.